

Position:	Summer Position – Family Access Support Worker	Hours:	35 hours/week
		Compensation:	\$20.60/hr
File No.:	FACSFLACSJ-2324-06	Number of Positions:	2
Employment Type:	Full-time Contract (16 weeks)	Location:	817 Division Street, Kingston ON
Date Posted:	January 24 th 2024	Closing Date:	February 4 th 2024

Tasks and Responsibilities:

- Assist in the coordination, supervision and documentation related to building/maintaining relationships between children and youth involved with the agency by way of court-ordered visitation.
- Provide in person, hands on, support and supervision at various
- Summer camp referrals
- Compile and share community resources to assist staff, families and alternate caregivers to find meaningful activities to engage in during parenting time/access.
- Act as a bridge to facilitate positive connections between all involved in supporting a child or youth's supervised parenting time.
- Available to accompany other workers (Family Services/Children's Services, Kinship Services) on home visits to provide support, information and assistance as needed
- Provide services to children/youth and families (kin, foster, adoptive or birth) to assist with relationship building and management of behavioural/emotional needs of the child/youth
- Assist with scheduling, support and supervision for community group access
- Maintain any required documentation
- Assist with any special events/projects, as may be appropriate Participate in training, as may be appropriate and relevant to their role
- Liaise with Family Services Workers, Kin Services Workers, and Children's Services Workers to collect information on families and children to match children with appropriate summer recreation programs
- Meet with caregivers to complete registration for summer recreation for their children
- Prepare documentation that may be used in court proceedings and impact decision making with respect to children, youth and families.
- Contact camp directors or designates to make referrals to summer recreation programs (camps, skill development programs, etc.) on behalf of families involved with FACSFLA, if time permits
- Occasionally provide transportation to children to and from summer recreation programs
- Occasionally provide transportation to children to Parenting Time/Access visits

- Support Kin Services and Children in care summer planning for children and youth, as needed

Required Qualification:

- Possess or involvement in Child & Youth Worker diploma, Social Service Worker diploma, Behavioural Psychology degree programs, etc.
- Possess a valid full G Ontario driver's license with access to a reliable vehicle
- Ability to work in a team environment
- Excellent organization, planning and writing skills
- Excellent communication and critical thinking skills
- Ability to effectively respond to crisis situations to ensure child safety
- Proficiency in Windows environment using Microsoft Office Suite
- Flexible hours of work are required
- Criminal Reference Check and Vulnerable Sectors Check
- Knowledge of the Child, Family and Youth Services Act and Ministry standards and guidelines is an asset
- Proficiency in French would be considered an asset
- Due to subsidy requirements, applicants must be between the ages of 18 - 30

How to Apply:

- To apply, please email your resume and cover letter quoting the competition file number and title of position you wish to apply for, to: recruitment@facsfla.ca by **February 4th 2024**
- Please include the competition number and the title of the position in the subject line of the email.
- Please submit cover letter and resume as single attachment.
- When applying for multiple positions, please submit a separate application for each position following the above instructions.

For further information, please visit our website: [Family and Children's Services of Frontenac Lennox and Addington](#)

At FACSFLA, we are committed to building an inclusive and diverse workforce to provide the best support to the children, youth and families we serve. We strongly encourage applications from all qualified individuals from equity seeking groups including but not limited to African Canadian, Indigenous, people with disabilities, LGBTQ2S+ communities to apply.

The Agency will provide support in its recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant's accessibility needs. If you require accommodations during the interview process, please contact Human Resources at hr@facsfla.ca.

FACSFLA is committed to a candidate selection process and work environment that is inclusive and barrier free. In order to ensure candidates are assessed in a fair and equitable manner, accommodations will be provided to prospective employees in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) [<https://www.facsfla.ca/about/accessibility>] and the Ontario Human Rights Code.

While we appreciate all applications, only those selected for an interview will be contacted. We thank all applicants for their interest in FACSFLA and for applying.