

Position:	Summer Position – Family Access Support Worker	Hours:	35 hours/week Flexibility is required
File No.:	FACSFLA-2223-72	Number of Positions:	3
Employment Type:	Full-time Contract (13 weeks/position) acce	Location:	817 Division Street, Kingston ON
Date Posted:	February 21, 2023	Closing Date:	March 07 ,2023

Job Summary:

To assist agency workers to support children, youth, and families within the Kingston, Frontenac, Lennox & Addington communities.

Tasks and Responsibilities:

- Access related to children and youth involved with the agency
- Summer camp referrals
- Sorting of some donations
- Work with family referrals - work in home with other Enhanced Support Services Workers (ESSW) where incumbent works specifically with child(ren) and ESSW with parents
- Available to other workers (Family Services/Children's Services, Kinship Services) to assist with home visits, as needed
- Available to support children/youth who may need day programming support prior to a placement change
- Available to support children/youth in foster homes who may need summer day support while programming is being explored
- Organize Enhanced Support Services resources
- Provide services to children/youth and families (kin, foster, adoptive or birth) to assist with relationship building and management of behavioural/emotional needs of the child/youth
- Provide services to assist youth with their practical, financial, and emotional life skills development and preparation for independence
- Supervise visiting/drop off arrangements between children and families and assist parents in learning specific skills related to the care of their child
- Assist with Parenting Group facilitators during group
- Maintain any required documentation
- Assist with any special events/projects, as may be appropriate
- Participate in training, as may be appropriate and relevant to their role
- Liaise with Family Services Workers, Kin Services Workers, and Children's Services Workers to collect information on families and children to match children with appropriate summer recreation programs
- Meet with caregivers to complete registration for summer recreation for their children
- Contact camp directors or designates to make referrals to summer recreation programs (camps, skill development programs, etc.) on behalf of families involved with FACSFLA
- Occasionally provide transportation to children to and from summer recreation programs
- Occasionally provide transportation to children to Parenting Time/Access visits

- Support Kin Services and Children in care summer planning for children and youth, as needed

Required Qualifications:

- Possess or involvement in Child & Youth Worker diploma, Social Service Worker diploma, Behavioural Psychology degree programs, etc.
- Possess a valid full G Ontario driver's license with access to a reliable vehicle
- Ability to work in a team environment
- Excellent organization, planning and writing skills
- Excellent communication and critical thinking skills
- Ability to effectively respond to crisis situations to ensure child safety
- Proficiency in Windows environment using Microsoft Office Suite
- Flexible hours of work are required
- Criminal Reference Check and Vulnerable Sectors Check
- Knowledge of the Child, Family and Youth Services Act and Ministry standards and guidelines is an asset
- Proficiency in French would be considered an asset
- Due to subsidy requirements, **applicants must be between the ages of 18 - 30**

Please note that these positions are pending funding from Government of Canada.

How to Apply:

- To apply, please email your resume and cover letter quoting the competition file number and title of position you wish to apply for, to: recruitment@facsfla.ca by **March 07, 2023**.
 - Please include the competition number and the title of the position in the subject line of the email.
 - Please submit cover letter and resume as single attachment.
 - When applying for multiple positions, please submit a separate application for each position following the above instructions.
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For further information, please visit our website: [Family and Children's Services of Frontenac Lennox and Addington](#)

At FACSFLA, we are committed to building an inclusive and diverse workforce to provide the best support to the children, youth and families we serve. We strongly encourage applications from all qualified individuals from equity seeking groups including but not limited to African Canadian, Indigenous, people with disabilities, LGBTQ2S+ communities to apply.

The Agency will provide support in its recruitment processes to applicants with disabilities, including accommodation that considers an applicant's accessibility needs. If you require accommodations during the interview process, please contact Human Resources at hr@facsfla.ca.

FACSFLA is committed to a candidate selection process and work environment that is inclusive and barrier free. In order to ensure candidates are assessed in a fair and equitable manner, accommodations will be provided to prospective employees in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) [<https://www.facsfla.ca/about/accessibility>] and the Ontario Human Rights Code.

While we appreciate all applications, only those selected for an interview will be contacted. We thank all applicants for their interest in FACSFLA and for applying.

NOTE: We are a scent-free workplace.